

# IRONSIGHT

## Requester Quick Start Guide

### TABLE OF CONTENTS

#### INITIAL SETUP

Page 2: Setting up a password from your welcome email

Page 3: Pick your tool (website or app) and find the login screen

Page 4: Logging in to mobile app or website

#### REQUESTING A JOB

Page 5: Requesting a job on the web

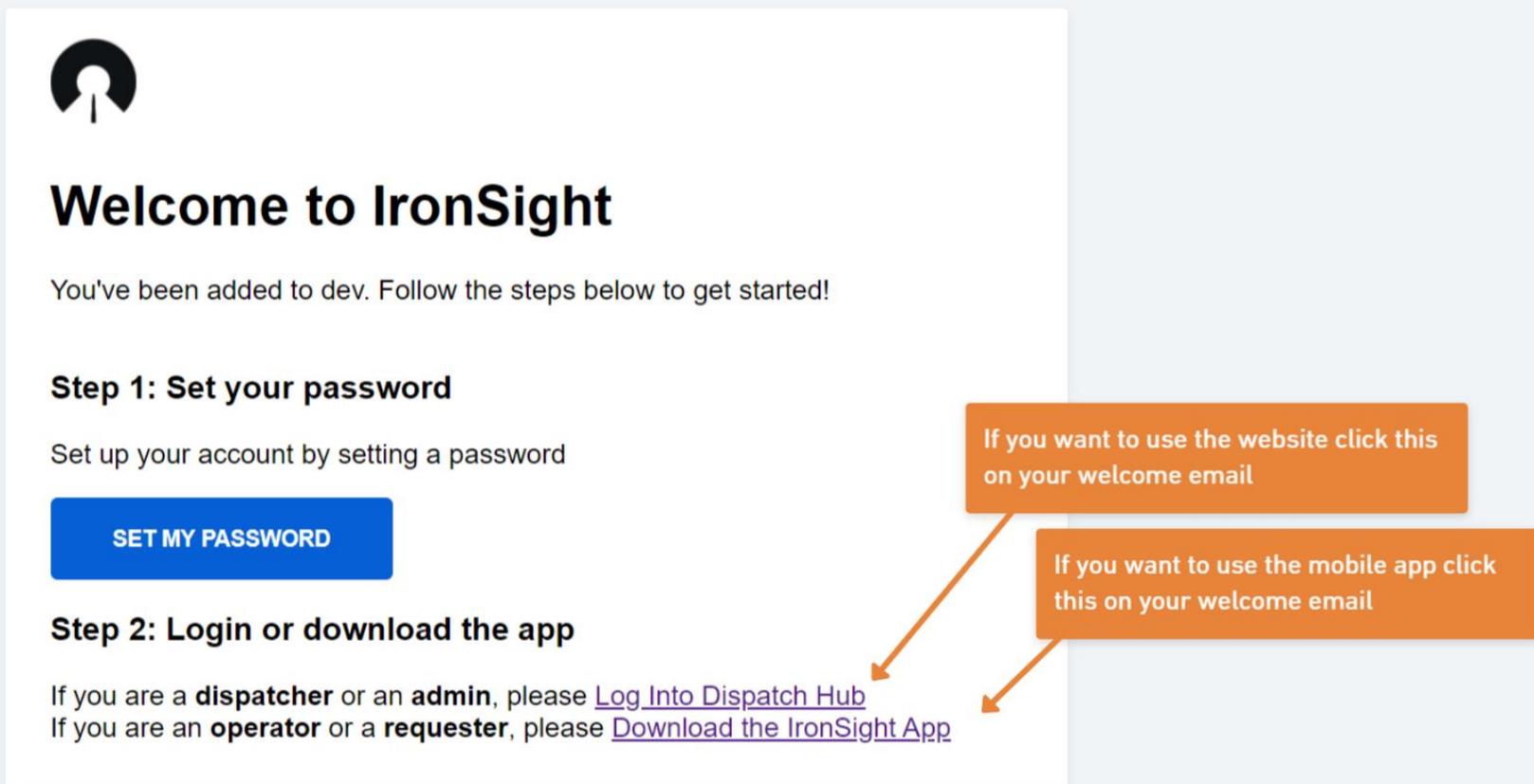
Page 6: Requesting a job on the mobile app



## SET YOUR PASSWORD

Before you can get started in IronSight, someone from your organization needs to add you as a new user. You will then receive a welcome email. If you don't, please check your junk/spam folder.

When you get your Welcome email, Press the "SET MY PASSWORD" button and then create a password.



The image shows a screenshot of a welcome email from IronSight. At the top left is the IronSight logo, a stylized person icon. Below it is the heading "Welcome to IronSight" in bold black text. Underneath is a sub-heading "You've been added to dev. Follow the steps below to get started!".

**Step 1: Set your password**

Set up your account by setting a password

There is a blue button with the text "SET MY PASSWORD" in white capital letters.

**Step 2: Login or download the app**

If you are a **dispatcher** or an **admin**, please [Log Into Dispatch Hub](#)  
If you are an **operator** or a **requester**, please [Download the IronSight App](#)

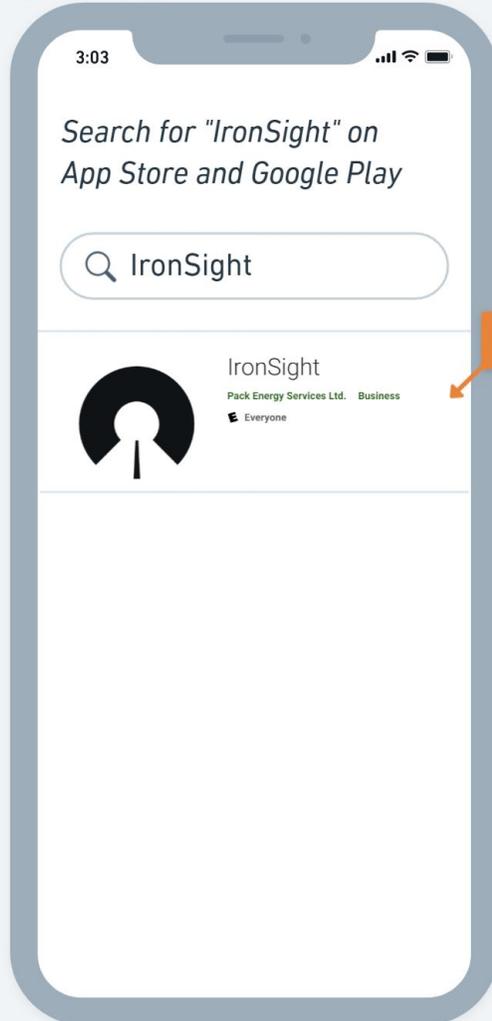
Two orange callout boxes with arrows pointing to the links in Step 2:

- The first callout box points to the "Log Into Dispatch Hub" link and contains the text: "If you want to use the website click this on your welcome email".
- The second callout box points to the "Download the IronSight App" link and contains the text: "If you want to use the mobile app click this on your welcome email".



## IF YOU WANT TO USE IRONSIGHT MOBILE APP

iOS or Android Devices



## IF YOU WANT TO USE IRONSIGHT WEBSITE



### Welcome to IronSight

You've been added to **dev**. Follow the steps below to get started!

#### Step 1: Set your password

Set up your account by setting a password

[SET MY PASSWORD](#)

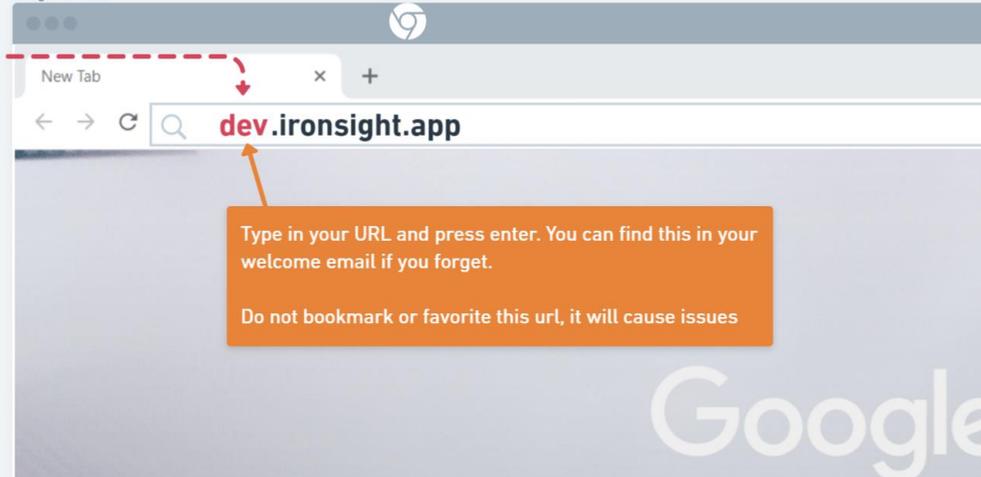
Click on the link to your IronSight environment in your welcome email. Moving forward you can just navigate directly to the URL (see below)

#### Step 2: Login or download the app

If you are a **dispatcher** or an **admin**, please [Log Into Dispatch Hub](#)

If you are an **operator** or a **requester**, please [Download the IronSight App](#)

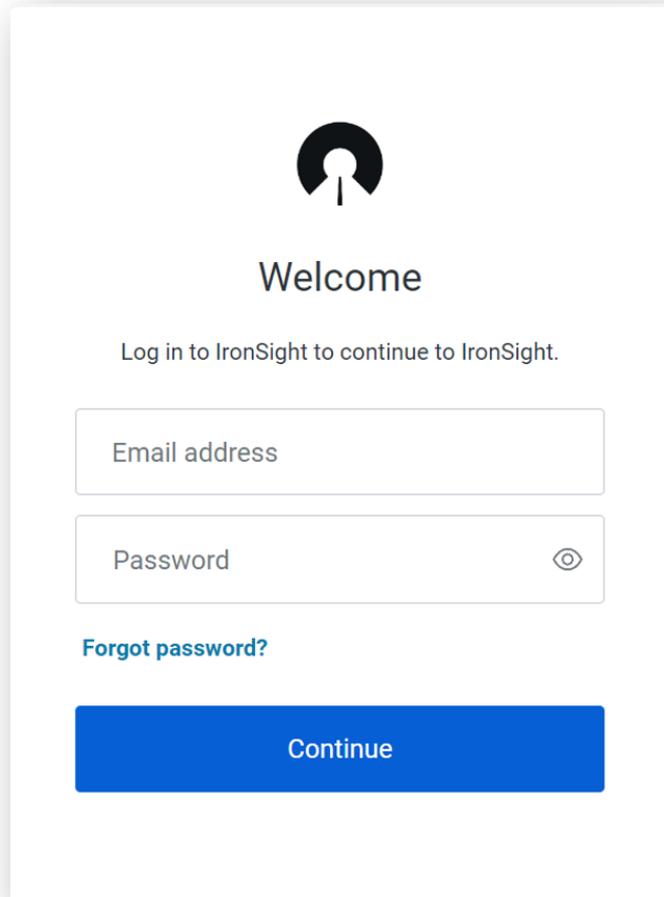
Google Chrome



# OPEN THE IRONSIGHT MOBILE APP OR WEBSITE AND LOGIN

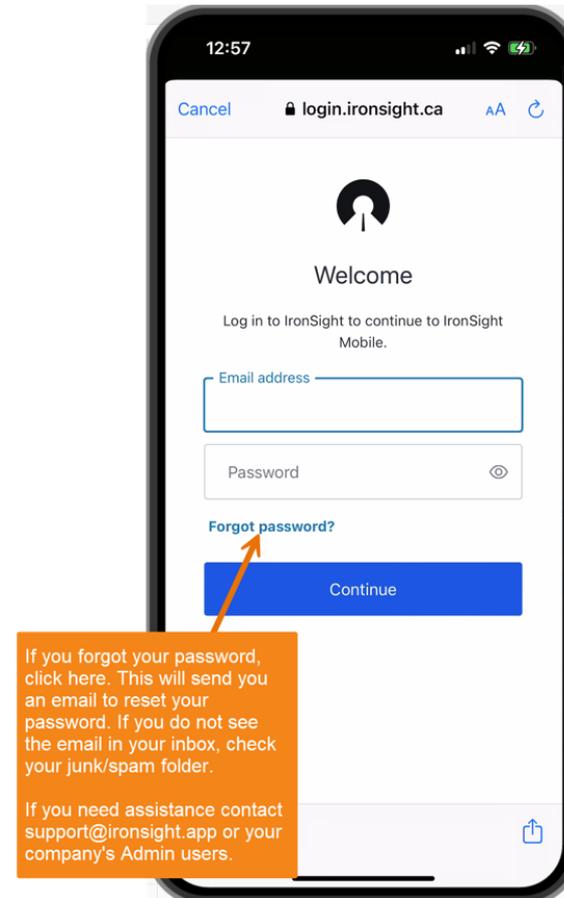
Use the email and password setup with your welcome email step earlier in this guide.

This is what the website login screen looks like.



The screenshot shows the website login page. At the top center is the IronSight logo, a stylized black umbrella. Below the logo is the word "Welcome" in a large, black, sans-serif font. Underneath "Welcome" is the text "Log in to IronSight to continue to IronSight." in a smaller, grey font. There are two input fields: "Email address" and "Password". The "Password" field has a small eye icon to its right. Below the input fields is a blue link that says "Forgot password?". At the bottom of the page is a large blue button with the word "Continue" in white text.

This is what the app's login screen looks like.



The screenshot shows the mobile app login screen. At the top, the status bar shows the time "12:57" and various icons. Below the status bar is a browser-like header with "Cancel" on the left, "login.iron sight.ca" in the center, and "AA" and a refresh icon on the right. The IronSight logo and "Welcome" text are centered. Below that is the text "Log in to IronSight to continue to IronSight Mobile." There are two input fields: "Email address" and "Password". The "Password" field has a small eye icon to its right. Below the input fields is a blue link that says "Forgot password?". Below the link is a blue button with the word "Continue" in white text. An orange callout box with a white border and an arrow pointing to the "Forgot password?" link contains the following text: "If you forgot your password, click here. This will send you an email to reset your password. If you do not see the email in your inbox, check your junk/spam folder." Below the callout box is another orange callout box with the text: "If you need assistance contact support@iron sight.app or your company's Admin users." At the bottom right of the screen is a small blue icon of a document with a plus sign.



# HOW TO REQUEST A JOB USING THE WEBSITE

The screenshot displays the IronSight interface for requesting a job. It is divided into three main sections: a left sidebar, a central job list, and a right-hand form.

- Left Sidebar:** Contains navigation icons for Messages & Alerts, Schedule, Map, Jobs, Forms, Analytics, Account, and Help. The 'Jobs' and 'Schedule' tabs are highlighted with an orange arrow and labeled '1. Select the "Jobs" or the "Schedule" tabs'.
- Central Job List:** Titled 'JOBS FROM All dates', it shows a list of jobs with columns for checkboxes, Project, Priority, and #. A blue '+ New job' button is at the top right, with an orange arrow pointing to it labeled '2. Select "+New Job"'. Below the list, a pagination bar shows page 1 of 37.
- Right-Hand Form:** Titled 'IronSight New Job', it contains various input fields and dropdown menus. An orange arrow points to the 'Destination location' field, labeled '3. Fill out job details'. At the bottom right, a blue 'Save' button is highlighted with an orange arrow and labeled '4. Save job'.

**Job List Data:**

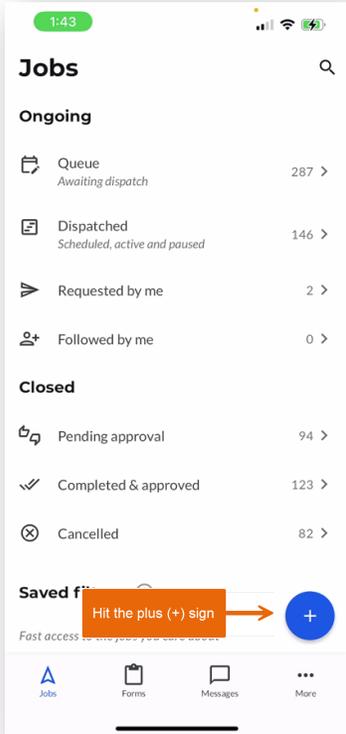
Project	Priority	#
ANEGADA HZ 13C GRANDPR 13-29-73-7 - Proppant / Frac Sand Delivery #101	-	1
Wellsite Rounds #103	-	1
BIG EDDY UNIT #070 - Wellsite Rounds #103	-	1
BIG EDDY UNIT #070 - Wellsite Rounds #103	-	1
A J ADKINS COM #002 - Haul Condensate #102	-	1
A J ADKINS COM #002 - Haul Condensate #102	-	1

**Form Fields:**

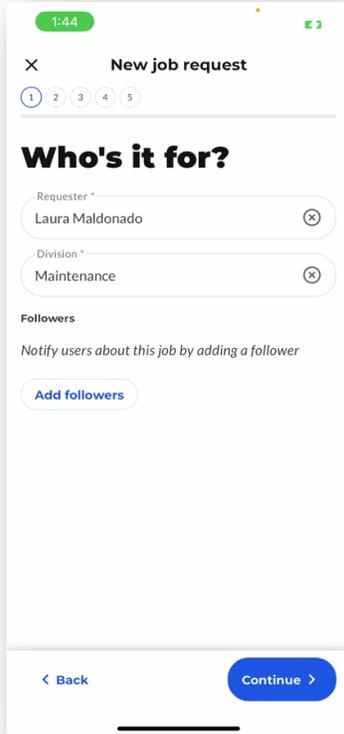
- WHO'S IT FOR: Division, Requestor, Followers
- WHAT NEEDS TO BE DONE: Resource type, Activity, Assign to
- WHERE FROM/TO?: Destination location
- WHEN?: Start (Feb 26, 2024 13:30), End (Feb 26, 2024 14:30)
- DETAILS: Cost center

# HOW TO REQUEST A JOB USING THE MOBILE APP

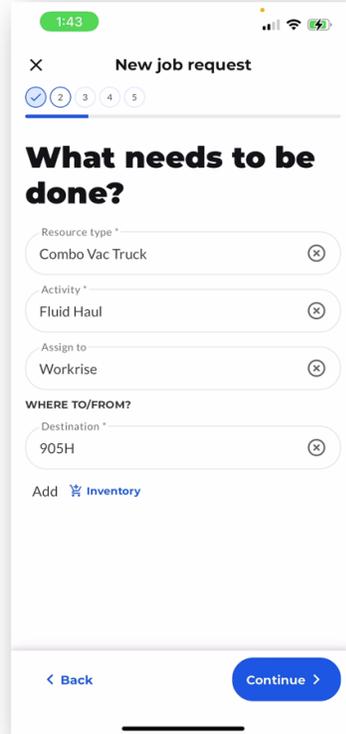
STEP 1



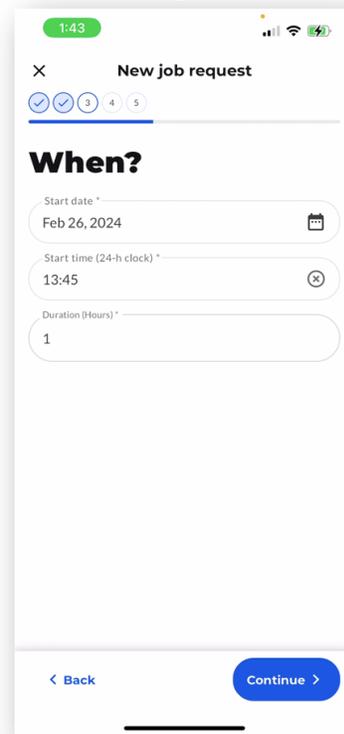
STEP 2



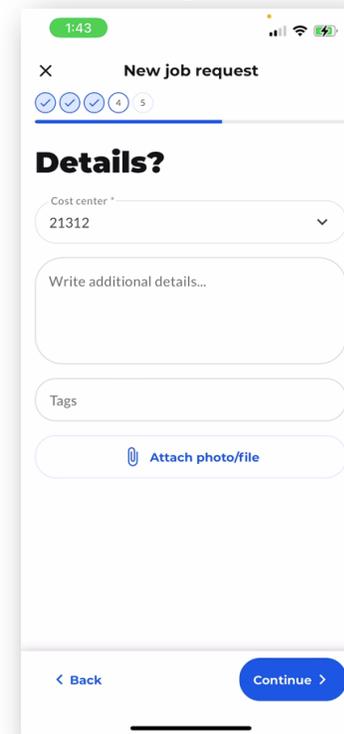
STEP 3



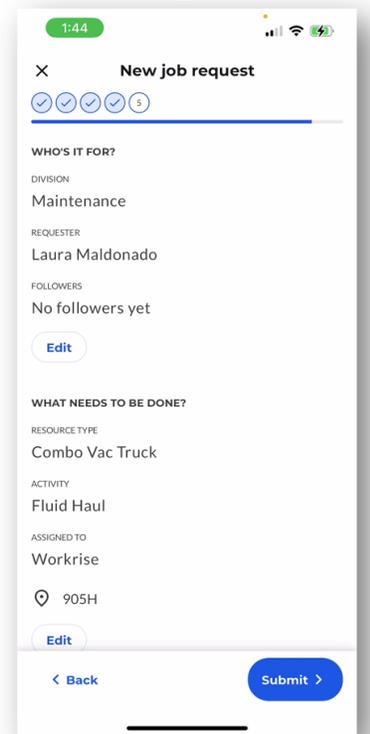
STEP 4



STEP 5



STEP 6



# QUESTIONS?

 [support@ironsight.app](mailto:support@ironsight.app)